

**ASMC EXECUTIVE COUNCIL MEETING MINUTES**  
**18 Aug 09**

The meeting was called to order at approximately 1005 by Ken Pickler

**ATTENDEES:**

Ken Pickler, President  
Dedra Hickman, Eglin Vice President  
Capt Lacresha Merkle, Hurlburt Vice President  
Melinda Gagnon, Tenant Vice President  
Sharon Pedersen, Secretary  
Tim Bozoki, Programs  
Deborah Washington, Programs  
Laura Gamble, Newsletter  
Ron Millis, CDFM Program  
Lynn Becker, Information Technology  
Jennifer Denega, Ways and Means  
Capt Chris Spaulding, Community Activities  
Sheila Hale, Community Activities

Ken Pickler opened up the meeting with an introduction of the team members. Afterwards, he opened up the meeting to the floor.

Jennifer Denega asked for clarification in terms of Ways and Means committee and Community Service committee as some of the duties seem to overlap. Ken Pickler suggested for them to meet and come to an agreement on which item these committee would tackle together and separately.

Community service projects and outreach programs were discussed. Ken mentioned that he and the Senior Enlisted Advisor at Hurlburt brought refreshments to a recent Comptroller Commanders Call at AFSOC. This provided the opportunity to brief the young troops on the advantages of becoming an AFMC Member.

Ken mentioned that there are several families with loved ones deployed/deploying which provide the opportunity for AFMC members to help those families with grass cutting. Also, if care packages are being sent to troops overseas the best time to send is at the beginning of the deployment

as it can take some time for the package to arrive. Also, sending packages can be quite cumbersome. Custom forms must be filled out in detail. Need to canvas membership at next meeting to get volunteers to take care of our deployed members and their families.

To prevent the need for so many receipts, Ken suggested that it may be prudent to have an AFMC card holder make purchases on behalf of the chapter or a check made directly to the vendor for purchases. **ACTION ITEM:** Need to find out if our treasurers have purchase cards.

Ron Millis asked about the viability of continuing reimbursement to military members for CDFM certification exams. Ron mentioned this reimbursement may get expensive as the EDFMT course is coming to the base next year which should significantly increase the demands on these funds. All agreed that the program should be continued up to the budgeted amount. This will be on a 1<sup>st</sup> come basis. If funding is depleted, the board can look to see if additional funds can be utilized. Ken mentioned that funding may very well be more abundant as increased participation in the RPDI is expected. With the event taking place on a Thursday vice a Friday, more members are apt to go. This could provide the boost in funding needed to grow the CDFM reimbursement program. Ken also stated that senior leaders are not strong on junior personnel getting CDFM qualification too early in their careers. They feel that experience is needed in order to substantiate the certification. Bottom line – need to work with leadership to determine exactly who to target for CDFM training as well as reimbursement.

Monthly reports... Sharon Pedersen asked that if reports were to be submitted, it would be good to know who, in each committee, would be responsible. Also there was discussion on quarterly reporting vice monthly. Ken stated that he realizes everyone is busy and this is a volunteer effort. Completing a quarterly report may be a more viable option. **ACTION ITEM:** Secretary needs to provide reporting requirement according to ASMC headquarters to qualify for chapter points.

Ken wants more info on the COP and less emails to members. Doug Craighead recommended the purchase of new software to update the website. **ACTION ITEM:** Need each committee to prepare a budget to be presented at next meeting for the Treasurer.

Program for the year is still being formulated. Venues are becoming a challenge as ASMC continues to grow in membership. Programs are considering box lunches at Lukes Place or Base Chapel. Need to provide feedback to Deborah Washington or Tim Bozoki on ideas as they comprise the FY10 speaker engagement list. **ACTION ITEM:** Secretary needs to provide deadline requirements for 2009/2010 meeting list to be sent up to ASMC headquarters to qualify for chapter points.

The meeting was adjourned at approximately 1100.

Recorded by: Sharon Pedersen, Secretary, Gulf Coast Chapter